



भर्ती प्रकोष्ठ / Recruitment Cell
भारतीय प्रौद्योगिकी संस्थान रुड़की / Indian Institute of Technology Roorkee
रुड़की / Roorkee - 247667 (उत्तराखण्ड / Uttarakhand)
Tel : 01332- 284563, E-mail: recruitment@iitr.ac.in

Advertisement No. IITR/Rect Cell/2025/1

Dated: 27.02.2025

**IIT ROORKEE IS COMMITTED TO NURTURE AND PROMOTE DIVERSITY & INCLUSION.
THEREFORE, THE WOMEN CANDIDATES ARE ENCOURAGED TO APPLY**

Indian Institute of Technology Roorkee, Roorkee, invites online applications only for the posts as per the details given below. The Online option will remain open from **28.02.2025** to **07.04.2025**. To apply online and for important instructions to the candidates, please visit the Institute's website, www.iitr.ac.in. Applicants are advised to visit the Institute's website regularly for any updates related to this advertisement.

Sr. No.	Name of post	Pay Level	Category-wise details of the posts						Total
			UR	SC	ST	OBC-NCL	EWS	PwBD	
1.	Librarian	Academic Pay Level-14	01	-	-	-	-	-	01
2.	Medical Officer (Psychiatry)\$	Pay Level-10	-	-	-	01	-	-	01
3.	Medical Officer (Gynecology)\$	Pay Level-10	-	-	-	-	01	-	01
4.	Assistant Registrar	Pay Level-10	01	-	-	01	-	01-HH (Backlog)	02
5.	Counsellor	Pay level-10	01	-	-	02	01	01-OH (OA, OL)	04
6.	Technical Officer Level-III	Pay Level-12	01	-	-	-	-	-	01

\$ Candidates who have applied against Advt. No. IITR/Rect Cell/2023/2 dated 19.10.2023 for these post(s) need not apply again.

Abbreviations used: UR: Un-reserved, SC: Scheduled Castes, ST: Scheduled Tribes, OBC- NCL: Other Backward Classes- Non Creamy Layer, EWS: Economically Weaker Section, PwBD: Persons with Benchmark Disability (Divyang), HH-Hearing Handicapped, OH: Orthopedic Handicapped, OA: One Arm, OL: One Leg

The minimum educational qualification and experience are noted against each post: -

Sr. No.	Name of Post	Minimum qualification and experience
1.	Librarian	Essential Qualification & Experience: A Master's Degree in Library Science/Information Science/ Documentation with at least 55% marks or its equivalent grade of 'B' in the UGC seven-point scale and consistently good academic record. Experience: (i) 13 years as a Deputy Librarian in the Library of a technical university, education institute of national importance, or any

		<p>other larger technical library or eighteen years' experience as a college librarian.</p> <p>(ii) Evidence of innovative Library service and organization of published work.</p> <p>Desirable:</p> <p>a) Master Degree in science b) M.Phil./Ph.D. Degree in Library Science/Information Science/Documentation/Archives and manuscripts keeping.</p>
2.	Medical Officer (Psychiatry)	<p>Essential Qualification & Experience:</p> <p>MD/MS from a University, recognized by Medical Council of India (MCI) in the appropriate branch of a medicine.</p> <p>OR</p> <p>PG Diploma from a University, recognized by Medical Council of India (MCI), in the appropriate branch of medicine with at least two years of experience in a recognized Hospital.</p> <p>Note: Candidates having Post Graduate degrees will be preferred over those having Post Graduate Diplomas.</p> <p>Persons with higher qualifications or experience may also apply and such persons if selected may be placed on higher pay scale or grade pay depending on the experience and qualifications.</p>
3.	Medical Officer (Gynaecology)	<p>Essential Qualification & Experience:</p> <p>MD/MS in Obstetrics & Gynecology from a University recognized by MCI.</p> <p>OR</p> <p>Post Graduate Diploma in Obstetrics & Gynecology (DGO) from a University recognized by MCI with at least 02 years post qualification experience in the recognized hospital.</p> <p>Note: Persons with higher qualifications or experience may also apply, and such persons, if selected, may be placed on a higher pay scale or grade pay depending on their experience and qualifications.</p>
4.	Assistant Registrar	<p>Essential Qualification & Experience:</p> <p>Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC 7 pt scale along with a good academic record.</p> <p>Desirable: Atleast Five years' relevant administrative experience in supervisory capacity in Govt. office/recognized university/technological institution or an organization of repute which may include activities related to administrative matters viz. employees service matters, recruitment, pension, procurement, finance, academics etc. in the Pay Level-7 of 7th CPC or equivalent.</p>
5.	Counsellor	<p>Essential Qualification & Experience:</p> <p>Minimum 55% marks in Master of Philosophy (M.Phil) in Clinical Psychology with 02 years relevant experience.</p> <p>OR</p> <p>Minimum 55% marks in Master of Art (M.A.) in Clinical Psychology with 03 years' relevant experience.</p> <p>Desirable:</p> <p>i. Experience in counselling young adults living in a residential campus of an Educational Institution of repute. ii. Ph.D in Clinical Psychology OR PG Diploma in Guidance & Counselling.</p>

6.	Technical Officer Level-III	<p>Essential Qualification & Experience: Ph. D. in Computer Science, with a minimum of 5 years relevant experience.</p> <p>Desirable: In addition to the above experience: 5 years' experience in leading process digitization/software project management, preferably in an educational institute of repute with excellent communication and presentation skills.</p>
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General Instructions to the Candidates: -

1. The candidates are required to pay **fee for each post through online portal at the link- <https://iitrnt.samarth.edu.in/index.php/site/login>** as per the schedule of fees below:

Category of Applicant	Fee amount (in Rs)
UR	1000/-
OBC/EWS	800/-
SC/ST/Women/PWBD/ IIT Roorkee regular employees	Nil

Any transaction/bank/processing fee etc., if applicable, will be borne by the applicant only on non-refundable basis.

2. The candidates applying for more than one post will have to pay an additional fee as per point-1 above for each post.
3. The candidates are required to apply through On-Line mode only. The On-line option will remain open from 28.02.2025 to 07.04.2025. The link will automatically be disabled at 11:59:59 PM (IST) on the last date.
4. (a) Age requirements for the candidates for the post at Sr. No. 1 & 6 should be preferably below 55 Years, and for the posts at Sr. No. 2,3,4& 5 should be preferably below 35 years.
- (b) The maximum age limit will be considered on the last date of receipt of applications. The relaxation of 05 years for SC/ST candidates and 03 years for OBC candidates with additional 10 years' age relaxation to Divyang (persons with disabilities) candidates will be given in accordance with the Government of India Rules. Relaxation in the upper age limit for those applicants who are in the Central Government or Central Government Autonomous body, Ex-Servicemen, shall be admissible as per the Government of India Rules. Further, the Institute may consider relaxation in upper age limit in case of highly experienced and deserving candidate.
- (c) The age preferably below 50 years will be admissible for the persons currently working in IIT Roorkee and (i) are on contract on fixed monthly emoluments engaged through due procedure and have requisite educational qualification/experience, (ii) have rendered at least 05 years of service either in its Section 8 company or empaneled outsourced agency. Further, regular employees of IITs or CFTIs who are educationally qualified can also be considered for recruitment upto a maximum of 50 years of age.
- (d) Certificate in support of experience should be given by appropriate authority clearly mentioning the period of work done and nature of work.
5. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
6. Date for determining the eligibility of all candidates in every respect shall be according to the prescribed closing date for submission of the online applications. The applicants are advised to fill all their particulars in the online application carefully.

7. In accordance, with the Ministry of Social Justice & Empowerment prevailing guidelines, PWD candidates must mandatorily upload the valid disability certificate to avail the benefit of reservation, and the relevant proforma(s) duly filled & signed must also be uploaded in order to avail the facility of scribe.
8. Preference will be given to Divyang (Persons with Disabilities), even where the reservation is not marked and suitable Divyang applicants are available.
9. Incomplete applications/without relevant supporting enclosures/without prescribed fee will be rejected.
10. Interim correspondence will not be entertained and replied to.
11. Persons serving in Govt./ Semi-Govt./ PSUs, should upload NOC & vigilance clearance also while applying on-line along with all other relevant supporting documents duly self-attested failing which such persons shall be required to produce NOC & vigilance clearance at the time of appearing in the interview.
12. For availing the benefits of Other Backward Classes/Economically Weaker Sections, the candidates are required to produce the latest OBC non-creamy layer certificate/Income & Asset Certificate on the prescribed proforma applicable for appointment to the posts of the Central Government.
13. The number of posts is tentative and may vary.
14. Candidates are advised to mention their correct and active e-mail address in the application, as all the correspondence, like the issuance of call letters or any other information, will be communicated through e-mail only.
15. In case any mistake in the selection process is detected, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
16. The Institute is free to restrict/change the criteria to call the eligible candidates for the Written Test (to be conducted by the Recruitment Examination Cell)/Interview, as per response to an advertised post for reasons given in Clause 17.
17. The prescribed essential qualification and experience indicated are the bare minimum, and merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for a Written Test (to be conducted by the Recruitment Examination Cell) and/or Interview. Where the number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct tests and/or interviews for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for a Written Test (to be conducted by the Recruitment Examination Cell) and/or Interview to a reasonable limit on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. Therefore, the applicants should furnish details of all the qualifications and experience possessed in the relevant field of the application form along with the documentary evidence.
18. The selected candidate may be posted to any campus of the Institute (Main Campus, Saharanpur Campus, and Greater Noida Extension Centre Campus).
19. In case of any dispute, the decision of the Director, I.I.T Roorkee shall be final.



सहायक कुलसचिव (भर्ती-II)

Assistant Registrar (Recruitment-II)

Copy to: -

1. staff-notice@iitr.ac.in
2. Channel-I