



KUDUMBASHREE BROILER FARMERS' PRODUCER COMPANY LIMITED (KBFPCL)
TC 94/3171, Opposite St Anne's Church, Pallimukku, Pettah,
Thiruvananthapuram, Kerala, India - 695024

RECRUITMENT NOTIFICATION

No. KBFPCL/CMD/01/2025

February 05, 2025

The Kudumbashree Broiler Farmers' Producer Company Limited (KBFPCL) is a project promoted by the Government of Kerala to create availability of quality broiler chicken meat at reasonable prices to consumers throughout Kerala under the brand name of Kudumbashree Kerala Chicken. The **Centre for Management Development (CMD)** on behalf of **KBFPCL** invites applications from the desirous eligible candidates for the positions **Assistant HR Manager, Assistant Purchase Manager** and **Sales Executive** on contract basis. Interested candidates may apply **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmd.kerala.gov.in).

Schedule of Events

- **Start date for submitting online application: 05.02.2025 (10:00 am)**
- **Last date for submitting online application: 20.02.2025 (5:00 pm)**

The details of the posts are given below:

Sl. No.	Post	Qualification	Experience	Age Limit	Consolidated Monthly Salary
1	Assistant HR Manager	MBA in Human Resources Management	Minimum 5 years of experience in HR management	35 years	Rs. 35,000/-
2	Assistant Purchase Manager	MBA in Operations or Supply Chain Management or related fields	A total of 5 years experience with minimum 2 years of experience in purchase or relevant field	35 years	Rs. 35,000/-
3	Sales Executive	A Bachelor degree in Business or related fields	Minimum 2 years of experience in sales, preferably in FMCG industry	30 years	Rs. 20,000/-

***Cut-off date for Age criteria and experience is 01.01.2025**

Instructions for Scanning of Photograph & Signature: -

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB in *.JPG format only]

- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB in *.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not be by any other person

General Instructions

- 1) Applicant must be citizens of India
- 2) The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.
- 3) **All appointments will be for an initial period of one year, which may be extendable for one more year based on performance of the candidate.**
- 4) **KBFPCL/CMD shall not be responsible for any discrepancy in submitting the online application.**
- 5) Applicants must compulsorily fill-up all relevant fields of the online application.
- 6) **All degrees should be full time degrees in courses approved by AICTE/UGC.**
- 7) **All work experience provided shall need to be full time.**
- 8) Incomplete/incorrect application form will be summarily rejected. KBFPCL/CMD under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- 9) The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the Candidate, his/her candidature will be rejected.
- 10) **The qualification stipulated for the post must be from a recognized University/ Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their applications shall not be considered.**
- 11) In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- 12) **CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/other notified eligibility requirements.**
- 13) **Candidates must upload either the original certificate or the provisional certificate issued by a competent authority when submitting their educational qualification certificates. Uploading mark sheets, consolidated mark sheets, or statements instead of certificates will not be accepted, and such applications will be rejected.**

- 14) Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for written test/proficiency assessment/interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
- 15) The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an **AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities. Affidavit is applicable only for latest experience. Experience certificates submitted without specific information like date of joining, relieving, duties and responsibilities, signature and seal of authorised person will not be considered.**
- 16) **CMD/KBFPCL reserves the right to determine the selection process based on requirements. The selection process may include application screening, criteria-based screening, a written test, group discussion, skill test/proficiency test, an interview, or any combination of these methods.**
- 17) Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- 18) Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages
- 19) Applications with blurred/ illegible Photograph/ Signature/ ambiguous experience certificates will be rejected.
- 20) CMD/KBFPCL reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether.
- 21) **Rights for the rules for the cut off marks/shortlisting in all stages of recruitment are reserved by CMD/KBFPCL.**
- 22) The CMD/ KBFPCL reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit / relaxation / concession, misconduct.
- 23) In case of any problems faced by the candidates in filling up the online application form they may contact the HELP DESK on the phone number: 0471 2320101 ext: 237,250 between 10 am and 5 pm on working days (Monday – Friday).

Sd/-
Authorised Signatory

JOB DESCRIPTION

Post	Job Description
Assistant HR Manager	<ul style="list-style-type: none">• Overseeing recruitment, employee relations, training, performance evaluations, and compliance with labour laws.
Assistant Purchase Manager	<ul style="list-style-type: none">• Managing procurement activities, supplier negotiations, inventory control, and cost management.
Sales Executive	<ul style="list-style-type: none">• Driving sales, client relationship management, identifying business opportunities, and meeting sales targets.