दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

Qualifications:

1. Assistant Registrar (Post Code: ND1001)

Pay Level- 10

Essential:

i. Master's Degree with at least 55% marks or an equivalent grade.
ii. The appointment under direct recruitment shall be made through an All India open competition by conducting a written test and interview.

Age Limit: 40 years

2. Senior Assistant (Post Code: ND0601)

Pay Level- 06

Essential:

(i) Bachelor's Degree from any recognized University/Institution.
(ii) Three Years' of experience as Assistant or equivalent in the Level 4.
The experience should be in Central/State Government/University/PSU and other Central/State Autonomous Bodies or equivalent pay package in reputed private Companies/corporate banks with a minimum annual turnover of at least Rs.200/-Crores or more.

Note:

The candidate should have proficiency in Computer applications, noting and drafting etc.

Age Limit: 35 years

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3. Assistant (Post Code: ND0401)

Pay Level- 04

Essential:

(i) A Bachelor's Degree from any recognized Institute/University.
(ii) Two Year experience as Junior Assistant/Equivalent posts in University/Research Establishment/Central State Govt./PSU/Autonomous Bodies or equivalent pay package in reputed private Companies/corporate banks with a minimum annual turnover of at least Rs.200/-Crores or more.
(iii) Speed in English Typing @ 35 wpm or Speed in Hindi Typing @ 30 wpm.

Note:

The Candidate should have proficiency in Computer Operations.

Age Limit: 32 years